

Volunteer Position Description: Event Helper

Event Helpers support Arrowmont events throughout the year by assisting with event preparation, guest services, event operations, and clean-up. By volunteering as an Event Helper, you will play an important role in supporting successful events that help sustain meaningful arts and crafts experiences for people of all backgrounds.

Responsibilities

- Assist with event set-up and take-down for Arrowmont events.
- Welcome guests, provide directions, and answer basic event questions.
- Support parking needs by directing guests and helping maintain safe traffic flow.
- Assist with auction areas, including displays, bidding support, checkout, and item pick-up as directed.
- Follow staff instructions and support event flow with flexibility and reliability.

Skills Needed/Preferred

- Must be 18 years of age or older.
- Comfort interacting with guests, donors, artists, students, and community members in a professional manner.
- Commitment to Arrowmont's mission of enriching lives through arts and crafts.
- Ability to follow directions, work as part of a team, and adapt to changing event needs.

Availability

Event Helpers are needed during Arrowmont events throughout the year. Scheduling will vary by event and may include daytime, evening, and weekend opportunities.

Updated 06 2026

**Enriching Lives
Through Art and Craft**

