

Volunteer Position Description: General Volunteer

Arrowmont volunteers support the organization's mission of improving lives through arts and crafts by assisting with a variety of administrative, program, event, and exhibition needs. General Volunteers help create welcoming, organized experiences for students, instructors, artists, visitors, donors, and community members.

Responsibilities May Include:

- Prepare mailings to donors and assist with other administrative support tasks as directed by staff.
- Assist with workshop check-in and help welcome incoming students and instructors.
- Make name tags, packets, and other materials for incoming students and instructors.
- Assist with Arrowmont events, gallery exhibitions, and related set-up, hospitality, and support needs.

Skills Preferred:

- Passion for Arrowmont's mission and work.
- Ability to work cooperatively as part of a team.
- Interest in arts and crafts, Appalachian history, and supporting artists.

Availability:

General Volunteer opportunities are available throughout the year and may vary based on Arrowmont's program, event, exhibition, and administrative needs. Volunteers may be asked to complete a background check depending on the nature of the assignment.

